What is ROPA Enrollment?
All physicians, and other professional practitioners, who order or refer services in conjunction with the provision of services to Florida Medicaid recipients must be enrolled with the Florida Medicaid program in accordance with Title 42, Code of Federal Regulations, Section 455.410. This requirement also applies to prescribing providers of prescription drugs and attending providers in facilities.

What services require a ROPA enrolled provider?
For questions regarding what services require a referring, ordering, prescribing, or attending provider, providers may access the Florida Medicaid service-specific policies on the Agency’s website at: http://www.ahca.myflorida.com. In addition, see the Contact Us section, below, for more information.

Which provider types are eligible to enroll as ROPA provider?
The following is a list of provider types that can enroll with Florida Medicaid as a ROPA provider.

<table>
<thead>
<tr>
<th>Provider Type</th>
<th>Description</th>
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</thead>
<tbody>
<tr>
<td>25</td>
<td>Physician (MD)</td>
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<tr>
<td>26</td>
<td>Physician (DO)</td>
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<tr>
<td>27</td>
<td>Podiatrist</td>
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<tr>
<td>28</td>
<td>Chiropractor</td>
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<tr>
<td>29</td>
<td>Physician Assistant</td>
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<tr>
<td>30</td>
<td>Advanced Registered Nurse Practitioner</td>
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<tr>
<td>31</td>
<td>Registered Nurse First Assistant/Registered/Licensed Practical Nurse</td>
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<tr>
<td>35</td>
<td>Dentist</td>
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<tr>
<td>36</td>
<td>Medical Assistant</td>
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<tr>
<td>60</td>
<td>Audiologist</td>
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<tr>
<td>61</td>
<td>Hearing Aid Specialist</td>
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<td>62</td>
<td>Optometrist</td>
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<tr>
<td>63</td>
<td>Optician</td>
</tr>
<tr>
<td>65</td>
<td>Home Health Services</td>
</tr>
</tbody>
</table>

How would a potential ROPA provider enroll?
The Florida Medicaid provider enrollment online application has been enhanced to feature a fully-automated process through which ordering and referring practitioners licensed by the State of Florida can enroll as ROPA providers.

What information is required before starting a ROPA application?
A ROPA provider enrollment application requires a valid professional license, a telephone number and email address. It is strongly recommended that a provider verify the accuracy of their information on file with the following entities, and complete and necessary updates, if needed, before starting the application:

- National Plan and Provider Enumeration System (NPPES) NPI Registry
- Provider Enrollment Chain and Ownership System (PECOS)
- Care Provider Background Screening Clearinghouse
- Florida Department of Health (FDOH), Medical Quality Assurance License Database
If I am a ROPA enrolled provider, can I later become Full or Limited Enrolled in order to bill fee-for-service or a health plan?
Yes, a ROPA enrolled provider may submit a new application to become a Full or Limited Enrolled provider.

Are ROPA enrolled providers able to bill fee-for-service claims?
No. Providers must be fully enrolled with Florida Medicaid in order to bill fee-for-service claims.

How can a biller verify whether a provider is known to the Florida Medicaid program?
A biller interested in verifying if a provider is known to Florida Medicaid, can do so by using the National Provider Identifier (NPI) search engine found on the public Web Portal. From the homepage, hover over the Provider Services tab, look under the Support column, and click NPI to Medicaid ID Search Engine.

What are the ROPA billing requirements for claims and encounters?
Billing providers may review the professional, institutional, and dental claims Quick Reference Guides located on the public Web Portal. From the homepage, hover over the Provider Services tab, look for the Training column, and click Quick Reference Guides.

Are ROPA enrolled providers required to participate in the network of a Medicaid health plan or render services in a fee-for-service setting?
No. ROPA enrolled providers are not required to participate in the network of a Medicaid health plan or become a Medicaid fee-for-service provider.

Who should I contact for additional questions regarding ROPA enrollment?
You may contact the Provider Enrollment Contact Center for any additional questions you may have about the ROPA provider enrollment process, or if you require any assistance, at 1-800-289-7799, option 4. See the Contact Us section, below, for additional contact information.

Are out-of-state ROPA providers required to enroll in Florida Medicaid?
The requirement to enroll ROPA providers applies equally to in-state and out-of-state ROPA providers. The ROPA online enrollment application is available only for practitioners that have an active Florida Department of Health license. Out-of-state ROPA providers should refer to the Out-of-State Enrollments page for more information on how to enroll.

Are there any exceptions to the enrollment requirements for out-of-state ROPA providers?
Enrollment in another state’s Medicaid program does not exempt a provider from the requirement to enroll with Florida Medicaid. For example, if a Florida Medicaid participant is out-of-state and receives services in an emergency room or hospital, the attending provider must enroll with Florida Medicaid.

Does the ROPA enrollment requirements apply to both managed care and traditional fee-for-services (FFS)?
Yes, Florida Medicaid FFS and health plan participating ROPA providers are subject to 42 CFR 455.410(b) and must be enrolled as Medicaid providers. The Agency will notify health plans if and when ROPA enrollment requirements will apply to out-of-network ROPA providers.
Is the NPI Crosswalk applicable to ROPA providers submitted on health plans encounter?
Yes, if the ROPA provider has an NPI Crosswalk that contains a taxonomy code, then the encounter should contain the ROPA provider’s NPI and taxonomy code.

Does the ROPA enrollment requirement apply to the Children’s Health Insurance Program (CHIP)?
Yes, providers who refer, order, prescribe, or attend for CHIP members must be enrolled as a Medicaid provider.

Does the ROPA enrollment requirement apply to cross-over claims submitted for dual-eligible Medicare-Medicaid clients?
Yes, providers who refer, order, prescribe, or attend Medicaid services are required to be enrolled as a Medicaid participating provider for cross-over claims.

I am a physician assistant (or physician or advanced practice registered nurse) in a group practice and I am enrolled as a Florida Medicaid provider. My services are billed through my group practice. Do I need to also enroll as a ROPA provider?
No, you are already enrolled in Medicaid as required by federal regulations. You will be able to use your existing NPI for orders and referrals.

I am employed as a physician (or physician assistant or advanced practice registered nurse) with a Rural Health Clinic, and my services are billed through the clinic, but I am not individually enrolled in Florida Medicaid. Do I need to enroll as a ROPA provider?
Yes, since you have not been individually enrolled in Medicaid, you will need to enroll for the purposes of referring, ordering, prescribing or attending for services for your patients. The clinic’s NPI for orders or referrals may not be used. ROPA providers identified on claims and encounters must correspond to an individual practitioner. The same is true for providers employed by a Federally Qualified Health Center.

Are hospitalists required to enroll as ROPA providers?
Yes, hospitalists who write prescriptions, make referrals, or orders for a Medicaid recipient must enroll in Medicaid.

Are interns or medical residents required to enroll as ROPA providers?
Interns and medical residents cannot enroll in Florida Medicaid. For interns and residents who are not enrolled in Florida Medicaid, their licensed supervising physician must be reported as the ROPA provider on claims for services that are ordered, referred and prescribed, and:

- The NPI of the supervising physician must be listed on orders, referrals, or prescriptions written by the interns or medical residents they supervise; and
- The licensed supervising physician must be enrolled in Florida Medicaid.
How will my patients be affected if I don’t enroll?

If you are not enrolled in Florida Medicaid and you write a prescription for a recipient covered under fee-for-service Florida Medicaid, or under one of the Florida Medicaid health plans, the Medicaid recipient will not be able to fill the prescription at the pharmacy once the ROPA provider enrollment requirement is enforced.

Providers of other services such as durable medical equipment, medical supplies, lab or radiology services, will not be reimbursed for services they provide if you aren’t enrolled once the ROPA provider enrollment requirement is enforced. You might receive calls from these providers asking that you complete the enrollment so that their claim can be paid. If you do not enroll in Florida Medicaid, these providers may no longer accept your orders and your patients may not receive the services you ordered.

The Agency will provide prior notification to fee-for-service providers and health plans when claims and encounters will deny for ROPA provider enrollment compliance.

Contact Us
We’re here to help! Providers may contact us at the following information.

Visit the Florida Medicaid Web Portal at mymedicaid-florida.com to access the EDI companion guides and to stay up-to-date on all things ROPA.

Visit the Agency’s website for at ahca.myflorida.com to access service-specific policies, as well as other resources.

Contact the Provider Enrollment Contact Center at 1- 800-289-7799, option 4, if further enrollment assistance is needed.