

January 2009						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
FA sends Daily file to ACS/CC Mon-Fri only (4:00AM)				1 <u>New Year's Day Holiday</u> PLANS SEND PROVIDER FILES; Month End 834 available from FA; Monthly Audit 834 available from FA Reform Plans send REQUIRED Provider Files; Reform Plans send Invol. Disenrollment files to ACS/CC By COB	2 No Daily 834 File from FA due to 1/01 Holiday OOB-FA sends Recon File to ACS/CC	3 FA makes Daily 834 File available FMMIS/BEEST Recon
4 Note: EDS/FA sends Recipient Cross Reference File to ACS/CC before COB every Monday (wkly)	5 PSN-ERV available from FA	6 FA makes Daily 834 File available	7 FA makes Daily 834 File available	8 PLANS SEND PROVIDER FILES FA makes Daily 834 File available Reform Plans May send Provider files to ACS/CC (by COB)	9 FA makes Daily 834 File available	10 FA makes Daily 834 File available
11 PROVIDER FILES sub-mitted by 5 PM Thursdays are available on the following Monday (or work day if Monday is a holiday)	12 PSN-ERV available from FA	13 FA makes Daily 834 File available	14 FA makes Daily 834 File available	15 PLANS SEND PROVIDER FILES FA makes Daily 834 File available Reform Plans May send Provider files to ACS/CC (by COB)	16 FA makes Daily 834 File available	17 FA makes Daily 834 File available
18 PROVIDER FILES Run in BESST every Sunday	19 <u>Martin Luther King Jr. Day Holiday</u> PSN-ERV available from FA	20 NHD/FRE/PACE Plans submit Inbound 834* (Disenrollment only)	21 FA makes Daily 834 File available; NHD/FRE/PACE Plans submit Inbound 834 * (Enrollment Only) ACS/CC Sends Pre-Monthly Extracts to FA (By 8PM)	22 PLANS SEND PROVIDER FILES; FA makes Daily 834 File available Reform Plans May send Provider files to ACS/CC (by COB) Pre-Extract Error Files due to ACS/CC (by Noon) 8 PM Enrollment cut off for Reform (for effective date of first day of following month)	23 FA makes Daily 834 File available ACS/CC sends Monthly Extracts to FA by 5 PM	24 Monthly Magic (EDS)
25 Black=Reform plans/counties Purple=Reform plans Blue=Non-reform plans/counties FA= Fiscal Agent CC=Choice Counseling COB=Close of Business OOB=Open of Business	26 Monthly Magic 834 available from FA; PSN-ERV available from FA FA sends error files to ACS/CC and Plans. EDS/FA sends Mandatory Assignment file to ACS/CC. ACS/CC runs Reform Mandatory Assignments.	27 FA makes Daily 834 File available ACS/CC sends Open Enrollment, Recipient, and Disenrollment reports to Plans (5 PM).	28 FA makes Daily 834 File available	29 PLANS SEND PROVIDER FILES FA makes Daily 834 File available Reform Plans May send Provider files to ACS/CC (by COB)	30 FA makes Daily 834 File available	31 FA makes Daily 834 File available

* A Process Summary Report is generated in response to each NHD/FRE/PACE Inbound 834, identifying any errors (available the day after submittal)

February 2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 Note: EDS/FA sends Recipient Cross Reference File to ACS/CC before COB every Monday (wkly)	2 <i>Month End 834 available from FA; Monthly Audit 834 available from FA 820 file available from FA</i>	3 <i>FA makes Daily 834 File available</i>	4 <i>FA makes Daily 834 File available</i>	5 PLANS SEND PROVIDER FILES <i>FA makes Daily 834 File available</i> Reform Plans send REQUIRED Provider Files; Reform Plans send Invol. Disenrollment files to ACS/CC By COB	6 <i>FA makes Daily 834 File available</i> OOB-FA sends Recon File to ACS/CC	7 <i>FA makes Daily 834 File available</i> FMMIS/BEEST Recon
8 PROVIDER FILES sub-mitted by 5 PM Thursdays are available on the following Monday (or work day if Monday is a holiday)	9 <i>PSN-ERV available from FA</i>	10 <i>FA makes Daily 834 File available</i>	11 <i>FA makes Daily 834 File available</i>	12 PLANS SEND PROVIDER FILES <i>FA makes Daily 834 File available</i> Reform Plans May send Provider files to ACS/CC (by COB)	13 <i>FA makes Daily 834 File available</i>	14 <i>FA makes Daily 834 File available</i>
15 PROVIDER FILES Run in BESST every Sunday	16 <i>PSN-ERV available from FA</i>	17 <i>FA makes Daily 834 File available; NHD/FRE/PACE Plans submit Inbound 834* (Disenrollment only)</i>	18 <i>FA makes Daily 834 File available; NHD/FRE/PACE Plans submit Inbound 834 * (Enrollment Only)</i> ACS/CC Sends Pre-Monthly Extracts to FA (By 8PM)	19 PLANS SEND PROVIDER FILES; FA makes Daily 834 File available Reform Plans May send Provider files to ACS/CC (by COB) Pre-Extract Error Files due to ACS/CC (by Noon) 8 PM Enrollment cut off for Reform (for effective date of first day of following month)	20 <i>FA makes Daily 834 File available</i> ACS/CC sends Monthly Extracts to FA by 5 PM	21 Monthly Magic (EDS)
22 FA sends Daily file to ACS/CC Mon-Fri only (4:00AM)	23 <i>Monthly Magic 834 available from FA; PSN-ERV available from FA</i> FA sends error files to ACS/CC and Plans. EDS/FA sends Mandatory Assignment file to ACS/CC. ACS/CC runs Reform Mandatory Assignments.	24 <i>FA makes Daily 834 File available</i> ACS/CC sends Open Enrollment, Recipient, and Disenrollment reports to Plans (5 PM).	25 <i>FA makes Daily 834 File available</i>	26 PLANS SEND PROVIDER FILES; FA makes Daily 834 File available Reform Plans May send Provider files to ACS/CC (by COB)	27 <i>FA makes Daily 834 File available</i>	28 <i>FA makes Daily 834 File available</i>

* A Process Summary Report is generated in response to each NHD/FRE/PACE Inbound 834, identifying any errors (available the day after submittal)

March 2009						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 Note: EDS/FA sends Recipient Cross Reference File to ACS/CC before COB every Monday (wkly)	2 <i>Month End 834 available from FA; Monthly Audit 834 available from FA 820 file available from FA</i>	3 <i>FA makes Daily 834 File available</i>	4 <i>FA makes Daily 834 File available;</i>	5 PLANS SEND PROVIDER FILES; <i>FA makes Daily 834 File available</i> Reform Plans send REQUIRED Provider Files; Reform Plans send Invol. Disenrollment files to ACS/CC By COB	6 <i>FA makes Daily 834 File available</i> OOB-FA sends Recon File to ACS/CC	7 <i>FA makes Daily 834 File available</i> FMMIS/BEEST Recon
8 PROVIDER FILES sub-mitted by 5 PM Thursdays are available on the following Monday (or work day if Monday is a holiday)	9 <i>PSN-ERV available from FA</i>	10 <i>FA makes Daily 834 File available</i>	11 <i>FA makes Daily 834 File available</i>	12 PLANS SEND PROVIDER FILES; <i>FA makes Daily 834 File available</i> Reform Plans May send Provider files to ACS/CC (by COB)	13 <i>FA makes Daily 834 File available</i>	14 <i>FA makes Daily 834 File available</i>
15 PROVIDER FILES Run in BESST every Sunday	16 <i>PSN-ERV available from FA</i>	17 <i>FA makes Daily 834 File available; NHD/FRE/PACE Plans submit Inbound 834*(Disenrollment only)</i>	18 <i>FA makes Daily 834 File available; NHD/FRE/PACE Plans submit Inbound 834 * (Enrollment Only)</i> ACS/CC Sends Pre-Monthly Extracts to FA (By 8PM)	19 PLANS SEND PROVIDER FILES; <i>FA makes Daily 834 File available</i> Reform Plans May send Provider files to ACS/CC (by COB) Pre-Extract Error Files due to ACS/CC (by Noon) 8 PM Enrollment cut off for Reform (for effective date of first day of following month)	20 <i>FA makes Daily 834 File available</i> ACS/CC sends Monthly Extracts to FA by 5 PM	21 Monthly Magic (EDS)
22 FA sends Daily file to ACS/CC Mon-Fri only (4:00AM)	23 <i>Monthly Magic 834 available from FA; PSN-ERV available from FA</i> FA sends error files to ACS/CC and Plans. EDS/FA sends Mandatory Assignment file to ACS/CC. ACS/CC runs Reform Mandatory Assignments.	24 <i>FA makes Daily 834 File available</i> ACS/CC sends Open Enrollment, Recipient, and Disenrollment reports to Plans (5 PM).	25 <i>FA makes Daily 834 File available</i>	26 PLANS SEND PROVIDER FILES; <i>FA makes Daily 834 File available</i> Reform Plans May send Provider files to ACS/CC (by COB)	27 <i>FA makes Daily 834 File available</i>	28 <i>FA makes Daily 834 File available</i>
29 FA= Fiscal Agent CC=Choice Counseling COB=Close of Business OOB= Open of Business	30 <i>PSN-ERV available from FA; 820 file available from FA</i>	31 <i>FA makes Daily 834 File available</i>				

* A Process Summary Report is generated in response to each NHD/FRE/PACE Inbound 834, identifying any errors (available the day after submittal)

April 2009						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 <i>Month End 834 available from FA; Monthly Audit 834 available from FA</i>	2 PLANS SEND PROVIDER FILES <i>FA makes Daily 834 File available</i> Reform Plans send REQUIRED Provider Files; Reform Plans send Invol. Disenrollment files to ACS/CC By COB	3 <i>FA makes Daily File available</i> OOB-FA sends Recon File to ACS/CC	4 <i>FA makes Daily File available</i> FMMIS/BEEST Recon
5 Note: EDS/FA sends Recipient Cross Reference File to ACS/CC before COB every Monday (wkly)	6 <i>PSN-ERV available from FA</i>	7 <i>FA makes Daily 834 File available</i>	8 <i>FA makes Daily 834 File available</i>	9 PLANS SEND PROVIDER FILES <i>FA makes Daily 834 File available</i> Reform Plans May send Provider files to ACS/CC (by COB)	10 <i>FA makes Daily 834 File available</i>	11 <i>FA makes Daily 834 File available</i>
12 <u>Easter Sunday</u> PROVIDER FILES sub-mitted by 5 PM Thursdays are available on the following Monday (or work day if Monday is a holiday)	13 <i>PSN-ERV available from FA</i>	14 <i>FA makes Daily 834 File available; NHD/FRE/PACE Plans submit Inbound 834* (Disenrollment only)</i>	15 <i>FA makes Daily 834 File available; NHD/FRE/PACE Plans submit Inbound 834 * (Enrollment Only)</i> ACS/CC Sends Pre-Monthly Extracts to FA (By 8PM)	16 PLANS SEND PROVIDER FILES <i>FA makes Daily 834 File available</i> Reform Plans May send Provider files to ACS/CC (by COB) Pre-Extract Error Files due to ACS/CC (by Noon) 8 PM Enrollment cut off for Reform (for effective date of first day of following month)	17 <i>FA makes Daily 834 File available</i> ACS/CC sends Monthly Extracts to FA by 5 PM	18 Monthly Magic (EDS)
19 PROVIDER FILES Run in BESST every Sunday	20 <i>Monthly Magic 834 available from FA; PSN-ERV available from FA</i> FA sends error files to ACS/CC and Plans. EDS/FA sends Mandatory Assignment file to ACS/CC. ACS/CC runs Reform Mandatory Assignments.	21 <i>FA makes Daily 834 File available</i> ACS/CC sends Open Enrollment, Recipient, and Disenrollment reports to Plans (5 PM).	22 <i>FA makes Daily 834 File available</i>	23 PLANS SEND PROVIDER FILES <i>FA makes Daily 834 File available</i> Reform Plans May send Provider files to ACS/CC (by COB)	24 <i>FA makes Daily 834 File available</i>	25 <i>FA makes Daily 834 File available</i>
26 FA sends Daily file to ACS/CC Mon-Fri only (4:00AM)	27 <i>PSN-ERV available from FA; 820 file available from FA</i>	28 <i>FA makes Daily 834 File available</i>	29 <i>FA makes Daily 834 File available</i>	30 PLANS SEND PROVIDER FILES <i>FA makes Daily 834 File available</i> Reform Plans May send Provider files to ACS/CC (by COB)		

* A Process Summary Report is generated in response to each NHD/FRE/PACE Inbound 834, identifying any errors (available the day after submittal)

May 2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
FA sends Daily file to ACS/CC Mon-Fri only (4:00AM)					1 Month End 834 available from FA; Monthly Audit 834 available from FA; Daily File available OOB-FA sends Recon File to ACS/CC	2 FA makes Daily 834 File available FMMIS/BEEST Recon
3 Note: EDS/FA sends Recipient Cross Reference File to ACS/CC before COB every Monday (wkly)	4 PSN-ERV available from FA	5 FA makes Daily 834 File available	6 FA makes Daily 834 File available	7 PLANS SEND PROVIDER FILES FA makes Daily 834 File available Reform Plans send REQUIRED Provider Files; Reform Plans send Invol. Disenrollment files to ACS/CC By COB	8 FA makes Daily 834 File available	9 FA makes Daily 834 File available
10 PROVIDER FILES sub-mitted by 5 PM Thursdays are available on the following Monday (or work day if Monday is a holiday)	11 PSN-ERV available from FA	12 FA makes Daily 834 File available	13 FA makes Daily 834 File available	14 PLANS SEND PROVIDER FILES FA makes Daily 834 File available Reform Plans May send Provider files to ACS/CC (by COB)	15 FA makes Daily 834 File available	16 FA makes Daily 834 File available
17 PROVIDER FILES Run in BESST every Sunday	18 PSN-ERV available from FA	19 FA makes Daily 834 File available; NHD/FRE/PACE Plans submit Inbound 834* (Disenrollment only)	20 FA makes Daily 834 File available; NHD/FRE/PACE Plans submit Inbound 834* (Enrollment Only) ACS/CC Sends Pre-Monthly Extracts to FA (By 8PM)	21 PLANS SEND PROVIDER FILES FA makes Daily 834 File available Reform Plans May send Provider files to ACS/CC (by COB) Pre-Extract Error Files due to ACS/CC (by Noon) 8 PM Enrollment cut off for Reform (for effective date of first day of following month)	22 FA makes Daily 834 File available ACS/CC sends Monthly Extracts to FA by 5 PM	23 Monthly Magic (EDS)
24 FA= Fiscal Agent CC=Choice Counseling COB=Close of Business OOB= Open of Business	25 <u>Memorial Day Holiday</u> Monthly Magic 834 available from FA; PSN-ERV available from FA FA sends error files to ACS/CC and Plans. 31 EDS/FA sends Mandatory Assignment file to ACS/CC	26 No Daily 834 File from FA due to 5/25 Holiday ACS/CC sends Open Enrollment, Recipient, and Disenrollment reports to Plans (5 PM). ACS/CC runs Reform Mandatory Assignments.	27 FA makes Daily 834 File available	28 PLANS SEND PROVIDER FILES FA makes Daily 834 File available Reform Plans May send Provider files to ACS/CC (by COB)	29 FA makes Daily 834 File available	30 FA makes Daily 834 File available

* A Process Summary Report is generated in response to each NHD/FRE/PACE Inbound 834, identifying any errors (available the day after submittal)

June 2009						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 <i>Month End 834 available from FA; Monthly Audit 834 available from FA; PSN-ERV available from FA; 820 file available from FA</i>	2 <i>FA makes Daily 834 File available</i>	3 <i>FA makes Daily 834 File available</i>	4 PLANS SEND PROVIDER FILES <i>FA makes Daily 834 File available</i> Reform Plans send REQUIRED Provider Files; Reform Plans send Invol. Disenrollment files to ACS/CC By COB	5 <i>FA makes Daily 834 File available</i> OOB-FA sends Recon File to ACS/CC	6 <i>FA makes Daily 834 File available</i> FMMIS/BEEST Recon
7 Note: EDS/FA sends Recipient Cross Reference File to ACS/CC before COB every Monday (wkly)	8 <i>PSN-ERV available from FA</i>	9 <i>FA makes Daily 834 File available</i>	10 <i>FA makes Daily 834 File available</i>	11 PLANS SEND PROVIDER FILES <i>FA makes Daily 834 File available</i> Reform Plans May send Provider files to ACS/CC (by COB)	12 <i>FA makes Daily 834 File available</i>	13 <i>FA makes Daily 834 File available</i>
14 PROVIDER FILES sub-mitted by 5 PM Thursdays are available on the following Monday (or work day if Monday is a holiday)	15 <i>PSN-ERV available from FA</i>	16 <i>FA makes Daily 834 File available; NHD/FRE/PACE Plans submit Inbound 834* (Disenrollment only)</i>	17 <i>FA makes Daily 834 File available; NHD/FRE/PACE Plans submit Inbound 834* (Enrollment Only)</i> ACS/CC Sends Pre-Monthly Extracts to FA (By 8PM)	18 PLANS SEND PROVIDER FILES <i>FA makes Daily 834 File available</i> Reform Plans May send Provider files to ACS/CC (by COB) Pre-Extract Error Files due to ACS/CC (by Noon) 8 PM Enrollment cut off for Reform (for effective date of first day of following month)	19 <i>FA makes Daily 834 File available</i> ACS/CC sends Monthly Extracts to FA by 5 PM	20 Monthly Magic (EDS)
21 PROVIDER FILES Run in BESST every Sunday	22 Monthly Magic 834 available from FA; PSN-ERV available from FA FA sends error files to ACS/CC and Plans. EDS/FA sends Mandatory Assignment file to ACS/CC. ACS/CC runs Reform Mandatory Assignments.	23 <i>FA makes Daily 834 File available</i> ACS/CC sends Open Enrollment, Recipient, and Disenrollment reports to Plans (5 PM).	24 <i>FA makes Daily 834 File available</i>	25 PLANS SEND PROVIDER FILES <i>FA makes Daily 834 File available</i> Reform Plans May send Provider files to ACS/CC (by COB)	26 <i>FA makes Daily 834 File available</i>	27 <i>FA makes Daily 834 File available</i>
28 FA sends Daily file to ACS/CC Mon-Fri only (4:00AM)	29 <i>PSN-ERV available from FA; 820 file available from FA</i>	30 <i>FA makes Daily 834 File available</i>				

* A Process Summary Report is generated in response to each NHD/FRE/PACE Inbound 834, identifying any errors (available the day after submittal)

July 2009						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
FA sends Daily file to ACS/CC Mon-Fri only (4:00AM)			1 <i>Month End 834 available from FA; Monthly Audit 834 available from FA; Daily File available</i>	2 PLANS SEND PROVIDER FILES <i>FA makes Daily 834 File available</i> Reform Plans send REQUIRED Provider Files; Reform Plans send Invol. Disenrollment files to ACS/CC By COB	3 <u>Independence Day</u> <u>Observed Holiday</u> <i>FA makes Daily 834 File available</i> OOB-FA sends Recon File to ACS/CC	4 <u>Independence Day</u> FMMIS/BEEST Recon
5 Note: EDS/FA sends Recipient Cross Reference File to ACS/CC before COB every Monday (wkly)	6 <i>PSN-ERV available from FA</i>	7 <i>FA makes Daily 834 File available</i>	8 <i>FA makes Daily 834 File available</i>	9 PLANS SEND PROVIDER FILES <i>FA makes Daily 834 File available</i> Reform Plans May send Provider files to ACS/CC (by COB)	10 <i>FA makes Daily 834 File available</i>	11 <i>FA makes Daily 834 File available</i>
12 PROVIDER FILES sub-mitted by 5 PM Thursdays are available on the following Monday (or work day if Monday is a holiday)	13 <i>PSN-ERV available from FA</i>	14 <i>FA makes Daily 834 File available; NHD/FRE/PACE Plans submit Inbound 834* (Disenrollment only)</i>	15 <i>FA makes Daily 834 File available; NHD/FRE/PACE Plans submit Inbound 834 * (Enrollment Only)</i> ACS/CC Sends Pre-Monthly Extracts to FA (By 8PM)	16 PLANS SEND PROVIDER FILES <i>FA makes Daily 834 File available</i> Reform Plans May send Provider files to ACS/CC (by COB) Pre-Extract Error Files due to ACS/CC (by Noon) 8 PM Enrollment cut off for Reform (for effective date of first day of following month)	17 <i>FA makes Daily 834 File available</i> ACS/CC sends Monthly Extracts to FA by 5 PM	18 <i>FA makes Daily 834 File available</i> Monthly Magic (EDS)
19 PROVIDER FILES Run in BESST every Sunday	20 <i>20 Monthly Magic 834 available from FA; PSN-ERV available from FA</i> FA sends error files to ACS/CC and Plans. EDS/FA sends Mandatory Assignment file to ACS/CC. ACS/CC runs Reform Mandatory Assignments.	21 <i>FA makes Daily 834 File available</i> ACS/CC sends Open Enrollment, Recipient, and Disenrollment reports to Plans (5 PM).	22 <i>FA makes Daily 834 File available</i>	23 PLANS SEND PROVIDER FILES <i>FA makes Daily 834 File available</i> Reform Plans May send Provider files to ACS/CC (by COB)	24 <i>FA makes Daily 834 File available</i>	25 <i>FA makes Daily 834 File available</i>
26 FA= Fiscal Agent CC=Choice Counseling COB=Close of Business OOB= Open of Business	27 <i>PSN-ERV available from FA</i>	28 <i>FA makes Daily 834 File available</i>	29 <i>FA makes Daily 834 File available</i>	30 <i>FA makes Daily 834 File available</i> Reform Plans May send Provider files to ACS/CC (by COB)	31 <i>FA makes Daily 834 File available</i>	

* A Process Summary Report is generated in response to each NHD/FRE/PACE Inbound 834, identifying any errors (available the day after submittal)

August 2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1 <i>FA makes Daily 834 File available</i>
2 Note: EDS/FA sends Recipient Cross Reference File to ACS/CC before COB every Monday (wkly)	3 <i>Month End 834 available from FA; Monthly Audit 834 available from FA; PSN-ERV available from FA; 820 file available from FA</i>	4 <i>FA makes Daily 834 File available</i>	5 <i>FA makes Daily 834 File available</i>	6 PLANS SEND PROVIDER FILES <i>FA makes Daily 834 File available</i> Reform Plans send REQUIRED Provider Files; Reform Plans send Invol. Disenrollment files to ACS/CC By COB	7 <i>FA makes Daily 834 File available</i> OOB-FA sends Recon File to ACS/CC	8 <i>FA makes Daily 834 File available</i> FMMIS/BEEST Recon
9 PROVIDER FILES sub-mitted by 5 PM Thursdays are available on the following Monday (or work day if Monday is a holiday)	10 <i>PSN-ERV available from FA</i>	11 <i>FA makes Daily 834 File available</i>	12 <i>FA makes Daily 834 File available</i>	13 PLANS SEND PROVIDER FILES <i>FA makes Daily 834 File available</i> Reform Plans May send Provider files to ACS/CC (by COB)	14 <i>FA makes Daily 834 File available</i>	15 <i>FA makes Daily 834 File available</i>
16 PROVIDER FILES Run in BESST every Sunday	17 <i>PSN-ERV available from FA</i>	18 <i>FA makes Daily 834 File available; NHD/FRE/PACE Plans submit Inbound 834* (Disenrollment only)</i>	19 <i>FA makes Daily 834 File available; NHD/FRE/PACE Plans submit Inbound 834 * (Enrollment Only)</i> ACS/CC Sends Pre-Monthly Extracts to FA (By 8PM)	20 PLANS SEND PROVIDER FILES <i>FA makes Daily 834 File available</i> Reform Plans May send Provider files to ACS/CC (by COB) Pre-Extract Error Files due to ACS/CC (by Noon) 8 PM Enrollment cut off for Reform (for effective date of first day of following month)	21 <i>FA makes Daily 834 File available</i> ACS/CC sends Monthly Extracts to FA by 5 PM	22 <i>FA makes Daily 834 File available</i> Monthly Magic (EDS)
23 FA sends Daily file to ACS/CC Mon-Fri only (4:00AM)	24 <i>Monthly Magic 834 available from FA; PSN-ERV available from FA</i> FA sends error files to ACS/CC and Plans. EDS/FA sends Mandatory Assignment file to ACS/CC. ACS/CC runs Reform Mandatory Assignments. 30 <i>PSN-ERV available from FA</i>	25 <i>FA makes Daily 834 File available</i> ACS/CC sends Open Enrollment, Recipient, and Disenrollment reports to Plans (5 PM). 31	26 <i>FA makes Daily 834 File available</i>	27 PLANS SEND PROVIDER FILES <i>FA makes Daily 834 File available</i> Reform Plans May send Provider files to ACS/CC (by COB)	28 <i>FA makes Daily 834 File available</i>	29 <i>FA makes Daily 834 File available</i>

* A Process Summary Report is generated in response to each NHD/FRE/PACE Inbound 834, identifying any errors (available the day after submittal)

September 2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
FA sends Daily file to ACS/CC Mon-Fri only (4:00AM)		1 <i>Month End 834 available from FA; Monthly Audit 834 available from FA; Daily File available</i>	2 <i>FA makes Daily 834 File available</i>	3 PLANS SEND PROVIDER FILES <i>FA makes Daily 834 File available</i> Reform Plans send REQUIRED Provider Files; Reform Plans send Invol. Disenrollment files to ACS/CC By COB	4 <i>FA makes Daily 834 File available</i> OOB-FA sends Recon File to ACS/CC	5 <i>FA makes Daily 834 File available</i> FMMIS/BEEST Recon
6 Note: EDS/FA sends Recipient Cross Reference File to ACS/CC before COB every Monday (wkly)	7 <u>Labor Day Holiday</u> <i>PSN-ERV available from FA</i>	8 <i>No Daily 834 File from FA due to 9/7 Holiday</i>	9 <i>FA makes Daily 834 File available</i>	10 PLANS SEND PROVIDER FILES <i>FA makes Daily 834 File available</i> Reform Plans May send Provider files to ACS/CC (by COB)	11 <i>FA makes Daily 834 File available</i>	12 <i>FA makes Daily 834 File available</i>
13 PROVIDER FILES sub-mitted by 5 PM Thursdays are available on the following Monday (or work day if Monday is a holiday)	14 <i>PSN-ERV available from FA</i>	15 <i>FA makes Daily 834 File available; NHD/FRE/PACE Plans submit Inbound 834* (Disenrollment only)</i>	16 <i>FA makes Daily 834 File available; NHD/FRE/PACE Plans submit Inbound 834 * (Enrollment Only)</i> ACS/CC Sends Pre-Monthly Extracts to FA (By 8PM)	17 PLANS SEND PROVIDER FILES <i>FA makes Daily 834 File available</i> Reform Plans May send Provider files to ACS/CC (by COB) Pre-Extract Error Files due to ACS/CC (by Noon) 8 PM Enrollment cut off for Reform (for effective date of first day of following month)	18 <i>FA makes Daily 834 File available</i> ACS/CC sends Monthly Extracts to FA by 5 PM	19 Monthly Magic (EDS)
20 PROVIDER FILES Run in BESST every Sunday	21 Monthly Magic 834 <i>available from FA; PSN-ERV available from FA</i> FA sends error files to ACS/CC and Plans. EDS/FA sends Mandatory Assignment file to ACS/CC. ACS/CC runs Reform Mandatory Assignments.	22 <i>FA makes Daily 834 File available</i> ACS/CC sends Open Enrollment, Recipient, and Disenrollment reports to Plans (5 PM).	23 <i>FA makes Daily 834 File available</i>	24 <i>FA makes Daily 834 File available</i> Reform Plans May send Provider files to ACS/CC (by COB)	25 <i>FA makes Daily 834 File available</i>	26 <i>FA makes Daily 834 File available</i>
27 FA= Fiscal Agent CC=Choice Counseling COB=Close of Business OOB= Open of Business	28 <i>PSN-ERV available from FA</i>	29 <i>FA makes Daily 834 File available</i>	30 <i>FA makes Daily 834 File available</i>			

* A Process Summary Report is generated in response to each NHD/FRE/PACE Inbound 834, identifying any errors (available the day after submittal)

October 2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<p>FA sends Daily file to ACS/CC Mon-Fri only (4:00AM)</p>				<p>1 Month End 834 available from FA; Monthly Audit 834 available from FA</p> <p>PLANS SEND PROVIDER FILES FA makes Daily 834 File available</p> <p>Reform Plans send REQUIRED Provider Files; Reform Plans send Invol. Disenrollment files to ACS/CC By COB</p>	<p>2 FA makes Daily 834 File available</p> <p>OOB-FA sends Recon File to ACS/CC</p>	<p>3 FA makes Daily 834 File available</p> <p>FMMIS/BEEST Recon</p>
<p>4</p> <p>Note: EDS/FA sends Recipient Cross Reference File to ACS/CC before COB every Monday (wkly)</p>	<p>5</p> <p>PSN-ERV available from FA</p>	<p>6</p> <p>FA makes Daily 834 File available</p>	<p>7</p> <p>FA makes Daily 834 File available</p>	<p>8</p> <p>PLANS SEND PROVIDER FILES FA makes Daily 834 File available</p> <p>Reform Plans May send Provider files to ACS/CC (by COB)</p>	<p>9</p> <p>FA makes Daily 834 File available</p>	<p>10</p> <p>FA makes Daily 834 File available</p>
<p>11</p> <p>PROVIDER FILES sub-mitted by 5 PM Thursdays are available on the following Monday (or work day if Monday is a holiday)</p>	<p>12</p> <p>PSN-ERV available from FA</p>	<p>13</p> <p>FA makes Daily 834 File available</p>	<p>14</p> <p>FA makes Daily 834 File available</p>	<p>15</p> <p>PLANS SEND PROVIDER FILES FA makes Daily 834 File available</p> <p>Reform Plans May send Provider files to ACS/CC (by COB)</p>	<p>16</p> <p>FA makes Daily 834 File available</p>	<p>17</p> <p>FA makes Daily 834 File available</p>
<p>18</p> <p>PROVIDER FILES Run in BESST every Sunday</p>	<p>19</p> <p>PSN-ERV available from FA</p>	<p>20</p> <p>FA makes Daily 834 File available; NHD/FRE/PACE Plans submit Inbound 834* (Disenrollment only)</p>	<p>21</p> <p>FA makes Daily 834 File available; NHD/FRE/PACE Plans submit Inbound 834 * (Enrollment Only)</p> <p>ACS/CC Sends Pre-Monthly Extracts to FA (By 8PM)</p>	<p>22 PLANS SEND PROVIDER FILES FA makes Daily 834 File available</p> <p>Reform Plans May send Provider files to ACS/CC (by COB)</p> <p>Pre-Extract Error Files due to ACS/CC (by Noon)</p> <p>8 PM Enrollment cut off for Reform (for effective date of first day of following month)</p>	<p>23</p> <p>FA makes Daily 834 File available</p> <p>ACS/CC sends Monthly Extracts to FA by 5 PM</p>	<p>24</p> <p>Monthly Magic (EDS)</p>
<p>25</p>	<p>26 Monthly Magic 834 available from FA; PSN-ERV available from FA</p> <p>FA sends error files to ACS/CC and Plans.</p> <p>EDS/FA sends Mandatory Assignment file to ACS/CC. ACS/CC runs Reform Mandatory Assignments.</p>	<p>27</p> <p>FA makes Daily 834 File available</p> <p>ACS/CC sends Open Enrollment, Recipient, and Disenrollment reports to Plans (5 PM).</p>	<p>28</p> <p>FA makes Daily 834 File available</p>	<p>29</p> <p>PLANS SEND PROVIDER FILES FA makes Daily 834 File available</p> <p>Reform Plans May send Provider files to ACS/CC (by COB)</p>	<p>30</p> <p>FA makes Daily 834 File available</p>	<p>31</p> <p>FA makes Daily 834 File available</p>

* A Process Summary Report is generated in response to each NHD/FRE/PACE Inbound 834, identifying any errors (available the day after submittal)

November 2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 Note: EDS/FA sends Recipient Cross Reference File to ACS/CC before COB every Monday (wkly)	2 <i>Month End 834 available from FA; Monthly Audit 834 available from FA; PSN-ERV available from FA; 820 file available from FA</i>	3 <i>FA makes Daily 834 File available</i>	4 <i>FA makes Daily 834 File available</i>	5 PLANS SEND PROVIDER FILES <i>FA makes Daily 834 File available</i> Reform Plans send REQUIRED Provider Files; Reform Plans send Invol. Disenrollment files to ACS/CC By COB	6 <i>FA makes Daily 834 File available</i> OOB-FA sends Recon File to ACS/CC	7 <i>FA makes Daily 834 File available</i> FMMIS/BEEST Recon
8 PROVIDER FILES sub-mitted by 5 PM Thursdays are available on the following Monday (or work day if Monday is a holiday)	9 <i>PSN-ERV available from FA</i>	10 <i>FA makes Daily 834 File available</i>	11 <u><i>Veteran's Day Holiday</i></u> <i>FA makes Daily 834 File available</i>	12 PLANS SEND PROVIDER FILES <i>No Daily 834 File from FA due to 11/11 Holiday</i> Reform Plans May send Provider files to ACS/CC (by COB)	13 <i>FA makes Daily 834 File available</i>	14 <i>FA makes Daily 834 File available</i>
15 PROVIDER FILES Run in BESST every Sunday	16 <i>PSN-ERV available from FA</i>	17 <i>FA makes Daily 834 File available; NHD/FRE/PACE Plans submit Inbound 834* (Disenrollment only)</i>	18 <i>FA makes Daily 834 File available; NHD/FRE/PACE Plans submit Inbound 834 * (Enrollment Only)</i> ACS/CC Sends Pre-Monthly Extracts to FA (By 8PM)	19 PLANS SEND PROVIDER FILES <i>FA makes Daily 834 File available</i> Reform Plans May send Provider files to ACS/CC (by COB) Pre-Extract Error Files due to ACS/CC (by Noon) 8 PM Enrollment cut off for Reform (for effective date of first day of following month)	20 <i>FA makes Daily 834 File available</i> ACS/CC sends Monthly Extracts to FA by 5 PM	21 Monthly Magic (EDS)
22 FA sends Daily file to ACS/CC Mon-Fri only (4:00AM)	23 <i>Monthly Magic 834 available from FA; PSN-ERV available from FA</i> FA sends error files to ACS/CC and Plans. EDS/FA sends Mandatory Assignment file to ACS/CC. ACS/CC runs Reform Mandatory Assignments.	24 <i>FA makes Daily 834 File available</i> ACS/CC sends Open Enrollment, Recipient, and Disenrollment reports to Plans (5 PM).	25 PLANS SEND PROVIDER FILES <i>FA makes Daily 834 File available</i>	26 <u><i>Thanksgiving Holiday</i></u> Reform Plans May send Provider files to ACS/CC (by COB)	27 <u><i>Thanksgiving Holiday</i></u>	28 <i>FA makes Daily 834 File available</i>
29 FA= Fiscal Agent CC=Choice Counseling COB=Close of Business OOB= Open of Business	30 <i>PSN-ERV available from FA</i>					

* A Process Summary Report is generated in response to each NHD/FRE/PACE Inbound 834, identifying any errors (available the day after submittal)

December 2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
FA sends Daily file to ACS/CC Mon-Fri only (4:00AM)		1 <i>Month End 834 available from FA; Monthly Audit 834 available from FA; Daily File available</i>	2 <i>FA makes Daily 834 File available</i>	3 PLANS SEND PROVIDER FILES <i>FA makes Daily 834 File available</i> Reform Plans send REQUIRED Provider Files; Reform Plans send Invol. Disenrollment files to ACS/CC By COB	4 <i>FA makes Daily 834 File available</i> OOB-FA sends Recon File to ACS/CC	5 <i>FA makes Daily 834 File available</i> FMMIS/BEEST Recon
Note: EDS/FA sends Recipient Cross Reference File to ACS/CC before COB every Monday (wkly)	7 <i>PSN-ERV available from FA</i>	8 <i>FA makes Daily 834 File available</i>	9 <i>FA makes Daily 834 File available</i>	10 PLANS SEND PROVIDER FILES <i>FA makes Daily 834 File available</i> Reform Plans May send Provider files to ACS/CC (by COB)	11 <i>FA makes Daily 834 File available</i>	12 <i>FA makes Daily 834 File available</i>
PROVIDER FILES sub-mitted by 5 PM Thursdays are available on the following Monday (or work day if Monday is a holiday)	14 <i>PSN-ERV available from FA</i>	15 <i>FA makes Daily 834 File available; NHD/FRE/PACE Plans submit Inbound 834* (Disenrollment only)</i>	16 <i>FA makes Daily 834 File available; NHD/FRE/PACE Plans submit Inbound 834 * (Enrollment Only)</i> ACS/CC Sends Pre-Monthly Extracts to FA (By 8PM)	17 PLANS SEND PROVIDER FILES <i>FA makes Daily 834 File available</i> Reform Plans May send Provider files to ACS/CC (by COB) Pre-Extract Error Files due to ACS/CC (by Noon) 8 PM Enrollment cut off for Reform (for effective date of first day of following month)	18 <i>FA makes Daily 834 File available</i> ACS/CC sends Monthly Extracts to FA by 5 PM	19 Monthly Magic (EDS)
PROVIDER FILES Run in BESST every Sunday	21 <i>Monthly Magic 834 available from FA; PSN-ERV available from FA</i> FA sends error files to ACS/CC and Plans. EDS/FA sends Mandatory Assignment file to ACS/CC. ACS/CC runs Reform Mandatory Assignments.	22 <i>FA makes Daily 834 File available</i> ACS/CC sends Open Enrollment, Recipient, and Disenrollment reports to Plans (5 PM).	23 <i>FA makes Daily 834 File available</i>	24 PLANS SEND PROVIDER FILES <i>FA makes Daily 834 File available</i> Reform Plans May send Provider files to ACS/CC (by COB)	25 <u><i>Christmas Holiday</i></u>	26 <i>FA makes Daily 834 File available</i>
AHCA Processing Calendar 1-20-09 version	28 <i>PSN-ERV available from FA</i>	29 <i>FA makes Daily 834 File available</i>	30 <i>FA makes Daily 834 File available</i>	31 PLANS SEND PROVIDER FILES <i>FA makes Daily 834 File available</i>		

* A Process Summary Report is generated in response to each NHD/FRE/PACE Inbound 834, identifying any errors (available the day after submittal)